

OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION

Series 3000

Non-Instructional Operations

AR 3511.1(a)

Waste Reduction, Recycling and Buy-Recycled Programs

In 1989, Assembly Bill 939 was passed by the State Legislature and requires that every city and county in the State of California recycles 50% of their respective solid waste by year 2000.

In December 1997, the County Board of Supervisors passed Ordinance 4155 which requires that all businesses and organizations in the unincorporated areas of the County separate from their refuse certain designated recyclables for recycling as listed on the County Public Works Agency Director's List of Commercial Recyclables.

The Board is committed to reducing the District's impact on the local environment and in preserving natural resources.

1. All District facilities/buildings shall implement waste reduction and recycling programs in order to achieve a minimum 50% diversion rate of the District's total waste generation.
2. District facilities shall purchase products that a) are designed to last long and are durable (e.g., have long warranties and available repair services), b) are repairable and have interchangeable part so that they are easy to report, c) can be easily reused or recycled, d) are made from recycled materials, e) do not contain toxic materials, and f) have minimal packaging, if any.
3. In accordance with the authority granted to the District under California law, preferential awards may be granted to other than the lowest bidder for these products bid which have utilized recycled materials. The District reserves the right to make such awards whenever economically feasible to do so.
4. Any cost savings realized from the comprehensive waste reduction, recycling programs will be used to offset any costs associated with the maintenance and implementation of the District's waste reduction, recycling and buy-recycled programs.

Waste Reduction Program

1. Facility waste reduction programs may include, but are not limited to, promoting zero waste lunches, procurement of products and supplies that are reusable and minimize the use of packaging materials, purchasing recharged laser and ink jet cartridges, buying in bulk, duplexing (copying on both sides), backyard composting and/or worm composting.

Recycling Program

1. Recycling programs shall include the separation from refuse of materials included on the County Public Works Director's List of Commercial Recyclables.

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2. District facilities may utilize drop off and buy back centers, independent recycling brokers, or the recycling services of a County authorized contract collector.
3. Each school principal within the District shall be designated as the School Recycling Coordinator and will plan, promote, and implement each school's recycling program.
4. Each school will encourage student participation in waste reduction and recycling through appropriate activities and instructional programs.
5. Representatives from each school will coordinate with the Oak Park Environmental Action Committee on a monthly basis to network, exchange information, and to better coordinate the district-wide program.
6. The Superintendent's office will track the contracted hauler's monthly refuse recycling statements and provide feedback to each principal and the Oak Park Environmental Action Committee on the success of their individual programs.

Buy-Recycled Program

1. Recycled products shall include materials, goods, and supplies made with no less than 50% of the total weight of which consists of secondary and post-consumer waste with no less than 20% of its total weight consisting of post-consumer waste.
2. Durable, reusable, repairable, non-toxic, and recycled products may include, but are not limited to, office paper, writing paper, tissue and toilet paper, office supplies, laser and ink jet cartridges, playground equipment, cleaning supplies, food service supplies, and copy machines that can duplex (copy on both sides of a page).

Adopted: 12-8-98